

**NOTARIAL ACTS & FEES / TRAVEL FEES / CANCELLATION POLICY / ACCEPTABLE FORMS OF ID
BUSINESS HOURS / PAYMENT TYPES ACCEPTED**

(Below is a list of our most common notarial acts as well as brief descriptions and prices and other terms)

Acknowledgment: This is the most common notarial act performed by a notary public. The notary public certifies: That the signer personally appeared before the notary public on the date and in the county indicated; The identity of the signer is confirmed; and that the signer acknowledged executing (signing) the document.

\$15.00 per signature notarized.

Jurat: This is second most common notarial act performed by a notary public. In the jurat, the notary public certifies: That the signer personally appeared before the notary public on the date and in the county indicated; That the signer signed the document in the presence of the notary public; That the notary public administered the oath or affirmation; and that the identity of the signer confirmed.

\$15.00 per signature notarized.

Copy Certification by Document Custodian: In states where Notaries are prohibited from certifying copies of documents, there is an alternative procedure called a copy certification by document custodian. This procedure allows a person in permanent possession of an original document to sign a written declaration that a copy of it is identical to the original, and take an oath or affirmation before he Notary.

\$15.00 per signature notarized. (\$10.00 additional fee for us to create/type the Copy certification by Document Custodian Certificate – Color Copy of Original Document Included)

The custodian's signature is then notarized on the written declaration using jurat wording. In essence, a copy certification by document custodian is an affidavit signed and sworn to by the custodian with a jurat as the notarization. Remember, the custodian, not the Notary, guarantees that the copy is an authentic reproduction of the original.

\$15.00 per signature notarized.

Certified Copies: A notary public may only certify copies of powers of attorney under Probate Code section 4307 and his or her own notary public journal. Certified copies of birth, fetal death, death, and marriage records may be made only by the State Registrar and by county recorders.

\$15.00 per signature notarized to certify Power of Attorney & 30 cents per journal entry.

Power of Attorney: We supply free, easy to complete Power of Attorney forms. Simply fill in your name and the name of the person who will be your agent (attorney-in-fact) as well as a detailed description of what you need him/her to do for you as your agent. We are not lawyers and cannot give legal advice.

\$15.00 per signature notarized.

Authentication: Most county recorders and other authorities will accept a properly notarized document from an out-of-state Notary with no questions. On occasion, the receiving agency may require proof that the notarial signature and seal are genuine. This proof is called "authentication" or "legalization."

\$195 for the first authentication and \$65.00 for each additional. (If required)

Plan Subdivision Maps: Because seal inks smear on plastic-surfaced maps, acknowledgment certificates printed on such maps need not bear the Notary's seal if the Notary's name, county of principal place of business and commission expiration date printed below Notary's signature.

Loan Document Signing: Loan signing notarization for Commercial Real Estate Loans, Mortgages, Refinances, Loan for Home Purchases is available. I have worked with most Title companies in Santa Cruz & Monterey County and have over 25+ Years as a Mortgage & Business Loan Originator. I'm committed to deliver superior traveling notary services with each signing. I provide service to your home, office, or area of choice in the Monterey Bay Area.

\$125 + Depending on # of total pages, Travel Distance & # of Signers

Apostille: California Apostille can be obtained only on documents that are intended to be used in countries that are part of the Hague convention (Not to be used for domestic use- Only Internationally). For countries that are not part of the Hague convention an Authentication is issued by the Secretary of State that will require Embassy Legalization.

Advanced Health Care Directive: An advance healthcare directive is a legal document in which a person states what actions should be taken for their health if they are not able to make decisions for themselves due to illness or incapacity. In the United States, it has a legal status in itself, whereas in some countries, it is legally persuasive without being a legal document.

\$15.00 per signature notarized.

Estate Planning: Segura Mobile Notary specializes in notary services for Estate Planning documents. Many of these documents will include Living Trusts, Powers of Attorney, Living Wills, Community Property Declarations, Certificates of Trust, Legal Assignments of Interest, Grant, and Quitclaim Deeds and Affidavits of Death.

\$15 per signature notarized.

Minor Travel Consent: The child travel consent form is used for minors who have permission from their parent or legal guardian for domestic or international travel with someone else, in a group, or organization.

\$15 per signature notarized.

Travel Fees:

Actual Fee based on distance traveled to location & time of day (Afterhours Wk. Ends/Holidays are Extra)

Minimum \$15-25 (M-F) within Watsonville City Limits

Minimum \$25-40 to Coralitos, Las Lomas, Prunedale, Aromas, Castroville or Aptos 8AM-5PM.

Minimum \$41-\$60 (M-F) to Salinas, Marina, Seaside, Santa Cruz, Gilroy, Morgan Hill, Scotts Valley 8AM-5PM

Minimum \$61-75 (M-F) to Monterey or Los Gatos

Minimum \$100+ to San Jose / Santa Clara / So. Monterey County

Cancellation Policy:

\$0 Reimbursement if cancelled within 90 Minutes of scheduled appointment

50% of Travel Fee Reimbursed if appointment cancelled within 90 Min-3 Hours

100% of travel fee reimbursed if appointment cancelled 3+ Hours of scheduled appointment

Acceptable Forms of ID:

CA DMV Driver's License or ID

US Passport

Foreign Passport stamped by USCIS

Driver's License or ID issued by another state

Driver's License from Canada or Mexico

Employee ID issued by State of CA or city or county w/in the state must contain photograph, description & signature.

NOTE: ID Cards issued by USCIS can only be used to notarize immigration / USCIS forms.

Normal Business Hours:

Monday - Thursday 9AM – 6PM

Fridays 9AM – 5PM

Saturdays 8AM – 12PM*

Sundays Subject to Availability*

- ***Saturday After 12PM, Sundays &/Or Holidays are subject to availability
(48 Hour Advanced Confirmation Recommended)***
Extra Fee for After Hours & Weekends & Holidays (based on availability) Minimum \$75 Fee in addition to normal travel fee quoted

Payment Types Accepted:

Cash, Zelle, Venmo, Money Order or Cashier’s Check

Visa, Master Card, Amex with 3% transaction fee applies